Minutes of Meeting

**Town Office/Police Facility Building Committee**

Monday, November 3, 2014 at 7:00 p.m.

Members present: Kurt Kaiser and Peter Matrow, co-chairmen; David Beaudoin; Reed Coles; Dorothy Whitaker, Charles Kuss

Members absent: Jo Sauriol and Steve Lobik

Attendees: Bill Gallagher, OPM, Daedelus; David King, Architect, Kaestle Boos; Dan Laroche, Town Emergency Manager; Evan Brassard, Town Administrator; Deb Mahar, Town Accountant; Chief Steven Koslowski; John Morrell and Edward Harrison, Selectmen; Dennis Swierad and Dennis Duquette.

Kurt Kaiser called the meeting to order at 7:10 pm

**NEW BUSINESS**:

**MOTION** made by Reed Coles to accept the October 20, 2014 meeting minutes as written. Motion seconded by Dorothy Whitaker. It was so VOTED. Peter Matrow abstained.

**OPM UPDATE -** Bill Gallagher

The building will be ready for the move next week. The work is in the commissioning phase. The generator is up and running.

**ARCHITECT UPDATE – Dave** King

A punch list is being developed for the building, one for the site and for the outside of the building. During the last walk through there were some areas that were not ready enough for a punch list.

The Trim and the roof pattern have been rejected by Kaestle Boos.

The “hardy board” representative will be inspecting the work tomorrow.

**Kurt Kaiser** asked Evan Brassard to speak to the selectmen because of the unresolved contractual problems, prompting their presence at the meeting.

Discussion - Is it the committee’s responsibility to accept the building or is it the Selectmen’s.

Building and site have to be substantially complete, the building being used for its intended purpose, “beneficial use of the space”.

Dennis Duquette, who works for a commercial roofing company, spoke about the improper application of the shingles resulting in the disjunctive roof pattern.

Reed Coles spoke of the trim not meeting carpentry standards and of the future consequences of such,

stating it’s cosmetic and mechanical.

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Kurt Kaiser posed this question to the selectmen present:

Is it the job of the Building Committee to okay the building and let the selectmen know?

The committee is asking - What percentage of these problems will get fixed? Are we holding enough money back?

The OPM will continue to negotiate.

**ROUTINE BUSINESS:**

Bills presented for payment:

Verizon $ 225.15

Kaestle Boos $ 8,037.68

Lowes $ 4,056.30

CMD Technology $ 243.00

CMD Technology $ 240.00

Kellco $ 9,688.20

Preco Power Equipment$ 4,284.99

Taplin Yard $ 431.99

Baystate Contracting $ 2,025.00

PDS $1,188,597.62

PSI $ 2,056.00

PSI $ 1,644.00

CMD Technology $ 3,457.00

Wright Line Dispatch $ 30,838.00

Total $1,255,834.13

**MOTION** was made by David Beaudoin to pay bills in the amount of $1,255,834.13. Dorothy Whitaker seconded and the motion was passed.

There was discussion regarding a bump in parking lot which was noticed prior to paving and fixed immediately thanks to John Morrell.

**PRESENTMENT OF** Change Order #14

A credit of $557.86.

**MOTION** by David Beaudoin to approve Change Order #14 in the amount of minus $557.86. Reed Coles seconded. The motion was passed.

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Topic raised by Bill Gallagher to approve additional moving cost payment of $1,000.00 the police department for additional staffing as workmen will be in otherwise secure spaces.

**MOTION** by Kurt Kaiser to approve $1,000.00 of moving cost expense to the Police Department. Peter Matrow seconded and the motion was passed.

NEXT COMMITTEE MEETING will be Monday, November 17, 2014 at 7:00 p.m. AT 110 Main Street in the meeting room with a site walk through at 6:30 p.m. prior to the meeting.

**MOTION** made by David Beaudoin to adjourn the meeting. Charles Kuss seconded the motion. And it was so voted.

8:15 p.m. meeting adjourned.

Sharon Coles, Recording Secretary